

# Pack 61

## Parent Training Guide

### 2011 - 2012

## Parents

### 1. Create a new account on myscouting.org

- a. Log into <http://myscouting.org/>
- b. Click on "Create a New Account" Button
- c. Enter a User Name and click on "Check User Name Availability" and then "Next"
  - i. Your User Name \_\_\_\_\_
- d. Make the appropriate selection:
  - i. Select "I know my member ID"
  - ii. Select "I am new and don't know my member ID, or I am not a member" (**Note:** Select this option if do not have an account or are awaiting for a member ID after submitting a BSA Adult Application)
  - iii. Click on "Next"
  - iv. **Note:** The BSA member ID can be entered later (see below)
  - v. **Note:** We need the member ID to update the scouting records
- e. Complete the Profile Information fields and click on "Create Account"
- f. Setup security questions and click on "OK"
- g. You will receive a confirmation email and click on "Continue" and an email will be sent to you immediately
- h. An email will be sent to you to click on the link in the email to activate your account (check spam box if you don't receive it)
- i. You will activate and enter the passwords for your account and then click on "Create Password"
  - i. Your Password \_\_\_\_\_

### 2. Update your profile with your BSA Member ID # and Council Info

**(If you have completed and submitted a BSA Adult Application, once the member ID is issued, you can update your profile so the scouting records are updated)**

- a. Log into <http://myscouting.org/>
- b. Under My Profile, click on "Update My Profile"
- c. Under Membership Info
  - i. Select Council Name: Pacific Skyline Council - Foster City, CA - #031
  - ii. Enter your Member ID: \_\_\_\_\_  
**Note:** Your member ID will be issued after you complete the BSA applications and it has been processed. Contact [jaypatel67@gmail.com](mailto:jaypatel67@gmail.com) if you have not received your member ID.
  - iii. Click on Add
  - iv. After the screen refreshes, verify that you membership number and council information is posted below the selection area

### 3. Available Training

- a. Log into <http://myscouting.org/>
- b. Under Training, click on "E-Learning"
- c. Click on the Cub Scout Tab
- d. Complete the following training (each class below is about 30-45 minutes):
  - i. **This is Scouting**
  - ii. **Youth Protection Training** (**Note:** Basic requirement to be an event leader)
    1. Upon Completion, click on the "view certificate" link and email the information to [jaypatel67@gmail.com](mailto:jaypatel67@gmail.com)
    2. Select Council Name: Pacific Skyline Council - Foster City, CA - #031
  - iii. **Weather Hazards** (**Note:** WH & YPT is required for events requiring a tour permit of the event leader)
- e. We encourage you to take any of the other training, including under supplemental training:
  - i. Physical Wellness
  - ii. Safe Swim Defense

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iii. Safety Afloat